

SEAd Grant

A starter educational research grant sponsored by the Society for Education in Anesthesia

2026 Application Process and Selection

1. Application Cycle and Timeline

The application process will consist of two phases. The selection committee will review all of the Phase 1 applications and will invite the top three applicants to complete Phase 2.

Phase 1 should include the following documents as separate attachments (Word or PDF) and must be submitted through the SEA website:

1. Abstract (500 word limit) to briefly describe the study and the intent of the study.
2. Budget (please take into consideration that the grant does not cover overhead or salaries, as it is a starter grant).
3. CV.

The Phase 1 submission period begins May 2025 with a deadline of **August 17, 2025**. The Selection Committee will review the abstracts through **September 15, 2025** and invite the **top three abstracts** to complete Phase 2. Applicants will be notified of the Phase 1 decision around **September 17, 2025**.

Phase 2 will include the following and must be submitted to SEAd@seahq.org:

1. Bio sketch of applicant (*template available from SEA website*).
2. Bio sketch of the mentor(s) (*template available from SEA website*).
3. A personal statement (part of bio sketch).
4. Detailed research plan – should include
 - Background
 - Hypothesis and Aims
 - Materials and Methods
 - IACUC/IRB status
 - Detailed budget with Budget Justification
 - Potential pitfalls and their solutions
 - Expected findings and their significance
 - The plan for a future grant application based on the proposed study
 - References

Use 12-size font (Times New Roman, Arial, or Calibri), single space, one-inch margins, and **a maximum of five pages** including the budget, figures, tables, and references.

5. Mentoring plan.
6. Letters of support and commitment from:
 - Chair-must agree to additional non-clinical time (minimum of 2 non-clinical days per month).
 - Mentor(s).

Phase 2 of the application process will occur from approximately **September 17, 2025** until **November 11, 2025**, and Phase Reviews will occur through **November 24, 2025**. The recipient of the SEAd Grant is encouraged to participate in the SEA Spring Meeting. At this meeting, the recipient will be announced during the awards session.

2. Grant Description

The SEAd Grant is a \$10,000 education research starter grant, open to Faculty members of the Society. The purpose of the grant is to inspire and assist aspiring faculty who have no previous funding to start an educational research project. The grant requires that the recipient be given non-clinical time by their department to complete the project.

3. Eligibility Requirements

To be eligible for this grant, the applicant must:

- a) Be a current member of the SEA.
- b) Have received no prior non-departmental (“outside”) research funding.
- c) Be within 10 years of starting an academic / teaching career.
- d) Present an original education research idea.
- e) Name a mentor and submit a mentoring plan.
- f) Have the full support of the Departmental Chair, who must sign off on the grant application and agree to grant the applicant additional non-clinical time (minimum of 2 non-clinical days per month), if awarded.
- g) Submit a budget plan. This grant does not cover overhead or salaries, as it is a starter grant. While the SEAd grant cannot be applied to salary support, it can be used to support costs for professional services from salaried professionals that are essential for the planning or execution of the project (e.g. statistician fees).
- h) Agree to present the completed study (or a progress report) at the Spring SEA Meeting following the award, including a financial report detailing how the grant was used.
- i) Submit a manuscript to a peer-reviewed journal for publication, with acknowledgement of SEAd Grant funding.

4. Selection Process

The selection committee would be comprised of the following:

- Chair of Research Committee,
- Chair Designee of Research Committee,
- SEA President,
- SEA Immediate Past President,
- SEA members appointed by the Research chair, for their breadth and depth of education research expertise.

In addition to the selection committee, SEA members will be invited by the Research Committee Chair to review Phase 1 applications. The Phase 2 grading and selection committee will consist of 4-8 members. A scoring tool will be used to standardize the scoring. A written critique with feedback will be provided for all of the applicants.

5. Reporting and award requirements

Progress reports are required 6 months and 1 year after the receipt of the grant:

The 6-month report should be brief (less than 2 pages) and include:

- Progress made to date (including expenses),

- Difficulties encountered or anticipated roadblocks as well as plans to mitigate them,
- Identification and explanation of any changes made from the original proposal.
- The committee should then review the progress report and offer assistance in resolving problems that arise, to help ensure success of the grant recipient.

The 1-year report must be provided for the SEA Board of Directors to review one month prior to the spring meeting. The report will include:

- A summary of the objective and the results of the study,
- Any changes in the study or mentorship,
- Publication or abstracts that have been generated from the study,
- A financial report detailing how the grant money was spent,
- Award of further funding.

The grant will be awarded to the grant recipient's institution. All expenses funded by the grant are to be paid by the institution. Any unused funds are to be returned to SEA. The SEA and its auditors reserve the right to receive upon request documentation and itemized receipts for the expenses.

6. Record Keeping by SEA Management

A SEAd Grant web page will be established on the SEA website. This will include a description of the grant, application materials, and a record of past awards and outcomes (further funding, publications, promotion etc.).